



## Meeting Minutes Nevada State Citizen Corps Council Meeting

<b>Attendance</b>	<b>DATE</b>	Wednesday, September 12, 2018	
	<b>TIME</b>	9:00 A.M.	
	<b>LOCATION</b>	Nevada Division of Emergency Management 2478 Fairview Drive, Training Room Carson City, NV 89701	
	<b>LOCATION</b>	Clark County Fire Department – Station #18 Emergency Operations Center – Second Floor 575 E. Flamingo Road Las Vegas, NV 89119	
	<b>METHOD</b>	Video & Teleconference	
	<b>RECORDER</b>	Stephanie Parker	
<b>Council Members</b>	<b>Present</b>	<b>Ex-Officio Members, Staff and Others</b>	<b>Present</b>
Caleb Cage	X	Stephanie Parker (Staff)	X
Gerald Antinoro	X	Samantha Ladich (DAG)	X
Cheryl Nagy	X	Kendall Herzer	X
Mary Camin (late arrival)	X		
Cassandra Darrough			
Katherine Dew	Military Leave		
Christine Gibbs Springer, Ph.D.			
Dave Thomas	X		
Mary Ann Laffoon	X		
Constance Morton			
Michael Perry			
Jeanne Freeman	X		
Deborah Moran SNHP- MRC	X		
Tom Raw	X		

**1. CALL TO ORDER AND ROLL CALL**

Chief Caleb Cage, Chairman of the Nevada State Citizen Corps Council, called the meeting to order at 9:05 am. Roll call was performed by Stephanie Parker, Nevada Division of Emergency Management (NDEM). Quorum was established for the meeting.

**2. PUBLIC COMMENT**

Chief Cage opened the meeting for public comment. There was none.

**3. APPROVAL OF MINUTES**

Jeanne Freeman made a motion to approve the May 7, 2018 meeting minutes as written. Dave Thomas seconded the motion. The motion carried unanimously.

Chief Cage advised that in the interest of time agenda items 4 UPDATE ON HOMELAND SECURITY COMMISSION RESILIENCE DIRECTIVE AND GOVERNORS EXECUTIVE ORDER and item 5 NSCCC COUNCIL MEMBERS UPDATES will be taken out of order as follows.

**4. NSCCC COUNCIL MEMBERS UPDATES**

- A. Carson City CERT: Chief Tom Raw reported that he had recently been appointed as the Carson City Emergency Manager and that he has the oversight of the Carson City CERT. He recently met with the Carson City CERT and advised them that their destiny was in their hands. Connie Lederman is the CERT Team Lead while Chief Raw is there to assist them with facilitation to help with their needs. They participated in the National Night Out at Mills Park and will be working with the Health Department on the CASPER survey. In addition, the Carson City CERT will be reaching out to Douglas County CERT to see how they can partner.
- B. City of Las Vegas CERT: Mary Camin reported that the Southern Nevada CERT has been very active in completing 6 CERT classes this summer, more than expected with more planned for the fall. The Southern Nevada CERT is planning various community outreach activities for National Preparedness Month in September and continuing through October.
- C. Clark County CERT: Cheryl Nagy, thanked the Council for welcoming her and acknowledged Mary Camin for welcoming her to the CERT community in Southern Nevada. Cheryl Nagy reported that she was just in Laughlin for the kick-off CERT classes. She reported that many of the graduates had expressed interest in completing the background process to become regular CERT Team Members and be a deployable asset. The fire chief at Mt. Charleston has requested a Mt. Charleston CERT Team and Clark County work with their town advisory council and fire department and will begin training classes in the late spring 2019. Many outreach activities are coming up which include trainings at The Venetian Hotel for employees and the public and will assist them with building kits, a blood drive and facilitating preparedness presentations. Cheryl advised that they are continuing to work on the Southern Nevada Community Preparedness App.
- D. Douglas County: Dave Thomas reported that Douglas County is conducting monthly trainings. In the August CERT Basic Academy had 15 students (9- Douglas County, 2- Carson City and 4-Antelope Valley). Next class is in January 2019 with 10 people registered to date. Douglas County CERT provided Rehab for the recent fires June and to the academy in June and August for the fire department. CERT members participated in the Safety Days at Lampe Park and the Douglas County Wellness Fair. We are working with the Red Cross on identifying evacuation shelters and scheduling shelter training to exercise the transition from local to Red Cross in an incident; promoting training of fire adapted communities and have been training so that they can participate in the CASPER survey when it comes to Douglas County. Upcoming events that CERT members will provide support include the Candy Dance; Carson Valley Medical Center Health Fair 10/20/18 and the Minden Airshow Oct 12-14, 2018 to promote emergency preparedness and to provide hands-on CPR training.

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- E. Northeastern Nevada Citizen Corps Program/Elko: Mary Ann Laffoon reported she has been working on preparedness in partnership with the Battle Mountain Band and Elko Band tribes with the blessings of ITERC providing training. Work continues with Battle Mountain High School for student CERT classes this year for the 3<sup>rd</sup> year with HOSA in their science classes. NE NV CERT is continuing work with the homeowners association and has just completed CERT classes for them. Mary Ann Laffoon reported that they have just started implementing training the "Be the Help Until Help Arrives" as well as educating the public about spontaneous volunteers. The CERT experienced a great outcome in the support they provided with spontaneous volunteers that self-activated for the search and recovery of a 3-year old missing autistic child. Community events the group participated in included the Cops and Burgers as they provided first aid, National Night Out from the planning and coordination through participation with a total of 29 entities and this year they had 3 helicopters at the event.

They partnered with the Elko County Emergency Manager to provide and deliver water to Owyhee during the recent fire response. Mary Ann Laffoon participated in the ASHER training provided by the NFPS and thought highly of it. NE NV CERT is increasing their social media presence and continues to work with the Red Cross. The Prepare with Pedro preparedness tool/28-page activity book for youth is completed and available online and you can order online. FEMA is working on a resource for teens and will notify partners when it is available. NE NV is participating in the Preparathon and has two (2) "Be the Help Until Help Arrives" small classes scheduled. Mary Ann Laffoon questioned the FEMA website and Stephane Parker advised that she is working with FEMA as there are some issues with the registration website. The group is still working on the Pillowcase Project and with younger children that engages their families.

- F. Pyramid Lake Paiute Tribe CERT: There was no report provided.
- G. Southern Nevada MRC: Deborah Moran reported 9/13/18 there is a MRC Reporting webinar for MRC members; psychological first aid training 11/9/18 facilitated by a representative from the State of Washington; MRC local meeting to include Naloxone Training and bleeding and tourniquet Training 10/19/18; presentation at Nevada State College Nursing School for student nurses focused on preparedness and MRC 11/16/18; exercise for the CASPER Survey 11/2-3/18 with MRC volunteers and CERT volunteers, staff and others; VA volunteer recruitment for a POD exercise effort to train and credential people and this exercise will have a pandemic scenario and will also serve to vaccinate employees and veterans.

Special events include family fun first aid with the Annual Rose Regatta and Animal preparedness 10/13/18 at Lake Las Vegas; Project Homeless Connect to provide first aid 11/19/18; Health District Environmental EXPO will staff booth to talk about preparedness to employees and the public 9/26/18; will provide first aid at the Haunted Harvest 10/20/18; and VA Health Fair with preparedness info 11/10/18.

- H. Southern Nevada VOAD: Cheryl Nagy, as a VOAD Board Member reported for the Southern Nevada VOAD. She shared that they are still working on the revision of the bylaws to combine the north and south as a Nevada VOAD that reports to the National but will retain the Northern jurisdiction and the Southern Jurisdiction. Their next meeting is in October at LVMPD and they will tour the Southern Nevada Fusion Center.
- I. Storey County CERT: Sheriff Gerald Antinoro reported the Storey County CERT members have participated with several missing person searches and trainings. They were involved with drills before school with a scenario of an earthquake at the school.

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The CERT volunteers received an introduction to mental health first aid and looking forward to full training. Storey County CERT celebrated the 90<sup>th</sup> birthday for the South CERT Team Leader. Sheriff Antinoro confirmed that the Storey County Citizen Corps Program is available as a resource not only for law enforcement but emergency management as well.

- J. Washoe County CERT: Stephanie Parker relayed information from Mike Perry related to upcoming CERT Basic Academy in October.
- K. Western Nevada MRC: Jeanne Freeman reported they have a team member in San Diego completing the Mental Health First Aid Train-the-Trainer Training. This trainer will collaborate with other trainers to offer at least two (2) of those classes per year for MRC or CERT members from Carson City, Washoe County, Douglas County, any. The pediatric mental first aid train-the-trainer will be offered as well. Carson City Health Department has DEM approved certified trainers now for the ICS 100, ICS 200, ICS 700, and ICS 800 classes. Although these ICS classes are offered online for free, there have been challenges with staff that want to have face-to-face interaction, therefore these classes will be offered twice per year for MRC members to help bridge the gap between those who do the initial sign-up and complete the full process through the full background process.

The Western Nevada MRC has volunteers from Carson City CERT, Washoe County, Douglas County CERT and the Carson City Health Department staff that will be conducting a phase of the CASPER (Community Assessment for Public Health Emergency Response) Carson City will be the first jurisdiction in Nevada to conduct the survey September 17-21. Douglas County is scheduled to conduct the survey in the spring and Washoe County in the next month or so and also Southern Nevada Health District will be conducting the survey. The survey will help assess the level of household preparedness that will drive the public education training provided based on the need and to be used as a tool for emergency managers in identify gaps to help prepare for responses. This venture has also been a collaborative endeavor with the Nevada Department of Public and Behavioral Health PHP Program. The agreed upon standard questions contained in the survey will be consistent with all jurisdictions. The State of Nevada will conduct a CASPER in Hawthorne in about a month.

Western Nevada MRC is collaborating with Carson City Sheriff's Office, Capital Police, Fire and EMS, NDOT (Nevada Department of Transportation), and Carson City Public Works to offer a large drive-thru POD event on October 6 in the DMV parking lot and will act as an exercise utilizing CERT, MRC and will include HOSA students from Carson City High School.

CERT and MRC members will be conducting 54 flu clinics through December throughout the Carson City School District, Douglas County School District and community-wide. Other activities included preparedness presentations to the senior center, implementing the first phase of "Be The Help Until Help Arrives" by partnering with Carson City's EMS manager, Carson City's Emergency Manager, and Carson City Sheriff's Office to identify mass casualty incident supplies and strategic placement of those supplies with a goal of having them in place by Nevada Day so can exercise that potential response. Will be prepping this for multiple community events to include but not limited to inauguration day and every opportunity we encounter.

Chief Cage asked for clarification of the CASPER schedule. Jeanne Freeman advised it is dependent upon the jurisdictions such as those under the State PHP. Lyon and Storey

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County will be next year, not this year. There have been some jurisdictions that have run into some blocked doors with emergency managers possibly due to misunderstanding about how this differs from the THIRA or a risk assessment is not something done by the emergency management partners but is a vital tool for them. The CASPER is a community assessment that allows for the residents of the jurisdictions to reveal their perceptions of where they are. There will be a presentation at the NEPA Conference in February where Carson City will report on the results and how the information will be used in emergency management. Southern Nevada is anticipated to report on data they will have collected in their CASPER survey at that time as well and will be more incident specific such as about heat. Jeanne Freeman confirmed that the results will be available to the public on the Carson City website and it will be non-identifying information but is an overall picture. Chief Cage advised he sees this fitting into some of the items he will discuss about the Resilience Commission. This is helpful as it involves partnership state-wide. Mary Ann Laffoon asked for clarification on the method of the survey. Jeanne Freeman advised it is a random sample of 210 households from each community, the structure as identified by the CDC to provide a representative picture with all aspects of the community and uses census data. Mary Ann will go back to her jurisdiction to provide more clarification and have them reach-out to obtain the state contact for the rural communities.

**5. REPORT ON HOMELAND SECURITY COMMISSION RESILIENCE DIRECTIVE AND GOVERNORS EXECUTIVE ORDER 2018-4**

Chief Cage provided an update of the Executive Order 2018-4 and request by the Nevada Commission on Homeland Security with direction to develop the Resilience Strategy for the State of Nevada that was signed March 12, 2018, the changes to it that are underway and the next three stages of implementation plan with a 16 month transition period. A final copy of the strategy that was approved by the Commission in August will be sent out to all Councilmembers.

The overview included how historically we looked at recovery planning that is risk based and that gives it a complimentary element with this new strategy will be geared at coming back stronger after a catastrophic incident.

The approval from the Commission came back with language that included a need for a paradigm shift in the way we do business and requires a transformational change in the way that we handle emergency management at the state level. Changes include how we at the state level coordinate with local jurisdictions and to acknowledge that we cannot expect 2017 to be an anomaly but an indication of what the future holds. The goal is to take the lessons learned from the response and recovery of the recent fires and tragedy in Clark County to help prepare for future incidents, most importantly how to become more resilient and to focus on a unified effort.

Currently the Division of Emergency Management administers multiple grant sources, each with different processes and goals. Chief Cage explained that this is extremely difficult resulting in jurisdictions, and partner entities forced to piecemeal requests for needs without the predictability to plan properly. Ultimately groups like Citizens Corps, Medical Reserve Units, and VOADs, to name a few do not have a voice in the emergency management and priorities for funding opportunities. An example of the symptoms of the existing system is that groups are missing the opportunity to share the amazing work being done in their



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communities by Citizen Corps programs such as Medical Reserve Units, C.E.R.T.'s and VOADs.

The Resilience Strategy is designed to align the initiatives and activities being done and to bring that value across the board for everyone through planning activities, vetting grants, developing policy and conducting the annual assessment.

Chief Cage provided a timeline and summary of what has transpired to date along with the meetings with different groups and councils that potentially would be impacted ensure continued full transparency and input in this process. The timeline includes establishing and piloting the Resilience Commission beginning in October, do a test run and tighten up the logistics in November with implementation in November, January - July the process begins to pursue legislative changes and then July-December 2019 work on building future budgetary and legal changes for the next legislature and finalizing implementation.

The Resilience Commission will tentatively be established in October.

The vision and desire is for members of the 7-10 existing boards, committees and councils it is intended to absorb such as this Council to serve on a single Commission, the Resilience Commission. The Resilience Commission could be a public body of 30-40 individuals and will be the body that acts as the Citizen Corps Council. Chief Cage advised that the exact makeup has not been decided yet and the plan is to be a representation of the different facets of the current Citizen Corps Council to include Citizens Corps, Medical Reserve Units, VOADs for example that will serve on the Resilience Commission then potentially having them represent the Citizen Corps Council. The existing members would be able to submit written reports to the larger body. This Commission would serve as the coordinating body for activities, for information sharing, to review grant funding.

The expectation at this time is that the Resilience Commission will meet monthly and will take the place of the same people attending multiple meetings per month.

Mary Camin asked how this will impact the next Homeland Security Grant Program application cycle for FFY19. Chief Cage advised there would be minor changes and it would be beneficial for several reasons to include: the Homeland Security Working Group will be absorbed into the Resilience Commission which will act as the Homeland Security Working Group and the sub-committees that are part of the existing process; the Resilience Commission will have set monthly meetings to complete the work of selecting the 5 Core Capabilities for Nevada for the respective federal funding allocation and determine the sustainability capacities that will prioritize the 5 top priorities that applicants would need to base their sub-grant requests on and that is what the Nevada Commission on Homeland Security would vote on to approve the top 10 capacities to sustain from those established over the past 10 years. This will cut down on the 12 public meetings required to go through the grant process that exists today and will allow us to utilize the grant guidance from FEMA earlier in the process so we will know any changes in Core Capabilities for example.

This new process is expected to give jurisdictions and stakeholders more predictability.

Cheryl Nagy questioned if the state has a requirement to have a Citizen Corps and Chief Cage advised there was a requirement per the federal grant and the Resilience Commission would serve as the Citizen Corps Council for that purpose. Chief Cage advised that he will keep the Council updated.

**6. REPORT ON NON-COUNCIL MEMBER CITIZEN CORPS/VOLUNTEER PROGRAM ACCOMPLISHMENTS**

There were no updates provided.

**7. FINANCIAL OVERVIEW OF FEDERAL DEPARTMENT OF HOMELAND SECURITY (DHS) GRANT FUNDING FOR CITIZEN CORPS PROJECTS**

Stephanie Parker (DEM) provided an overview of the status of current grant funding expenses and balances for FFY15, FFY16 and FFY17. Sub-grantees were advised that any sub-grant that ended 8/31/18 have final financial and program reports due within 30 days from the project period end date for any FFY15 and FFY16. There were only 2 requests for extensions that were approved in the FFY16 funded sub-grants.

Ms. Parker also advised attendees that DEM literally just received notification from FEMA for the FFY 18 sub-grants for Homeland Security funding and the sub-awards will be sent out over the next 45 days and she cautioned that as with all federal grants, no reporting can take place until the awards are perfected or signed by both parties so there is no guarantee that reimbursements will be approved prior to that.

**8. DISCUSSION ABOUT “STOP THE BLEED” AND “BE THE HELP UNTIL HELP ARRIVES” PROGRAMS AS POTENTIAL INITIATIVES THE NSCCC WILL FOCUS ON FOR 2018**

Jeanne Freeman advised that multiple agencies in Carson City will come together in early November to discuss Be The Help Until Help Arrives, Stop the Bleed and bleeding control efforts that are being done by school district, fire, law enforcement and public health to make sure being cohesive providing the maximum impact in training the community universally. This will also bring in the state level partners. Carson City Public Health Preparedness will be obtaining and placing bleeding control kits in strategic places next to AED's in public buildings and this will be rolled out in Douglas County, Storey County and Lyon County.

Stephanie Parker advised that the initiative from FEMA, "Be the Help Until Help Arrives" that is available on Ready.gov, has a link that is listed on the DEM website. DEM is also working on the ability to have citizens e-mail DEM if they are interested in the in-person training and DEM will direct those communications to the appropriate jurisdiction providing the in-person training. Jeanne Freeman advised that Carson City Public Health is updating their website as well.

Chief Cage and Jeanne Freeman confirmed that all the programs are designed to encourage community members to actually be the help until the help arrives and the necessity to share the same message. Mary Ann Laffoon added that even though Stop the Bleed has certain requirements and trainers must be certified, she agrees that we all share the same goal and all feed into each other. Jeanne Freeman expressed they are making sure to have PIO's involved so that all the messaging is consistent as well, having a preparedness JIC type exercise. One resource would be the Quad County Crisis Communicator Group.

**9. PUBLIC COMMENT**

Chief Cage opened up for public comment. Stephanie encouraged entities and their volunteers to take advantage of the trainings available and explained that DEM brings training related to emergency management and response for responders and the volunteers that support those efforts. Trainings can be found on DEMs website. Mary Camin also wanted to make sure we acknowledged she had arrived a little late, Stephanie Parker confirmed.

**10. ADJOURN**

Jeanne Freeman made a motion to adjourn the meeting at 10:50 am. Sheriff Gerald Antinoro seconded. All were in favor and the motion carried.

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